

Helen Schuler Nature Centre Volunteer Program

Mission: *To support and inspire closer relationships between people and the natural world around us. Our team of volunteers, staff, and partners work together to foster environmental awareness and leadership.*

Vision: *Together with nature! Our community values and cares for our local environment.*

Role Title: Exhibit Rover

Purpose: Exhibit Rovers interact with our visitors, providing an interpretive experience that connects them to nature through our exhibit program. Supporting the mission and vision, the Exhibit Rover represents the Nature Centre to visitors during normal operating hours (between 10:00am and 6:00pm).

Location: Exhibit Rovers work in the exhibit rooms – primarily the front lobby, main gallery, and exhibit gallery at the Helen Schuler Nature Centre, located north of the High Level Bridge via Indian Battle Road and 3rd Avenue South.

Role:

- Provide an enjoyable and meaningful experience for Nature Centre visitors.
- Interpret Nature Centre exhibits.
- Connect visitors with staff when appropriate.

Areas of Responsibilities:

- **Visitor Experience**
 - Welcomes visitors to the Nature Centre.
 - Answers questions about the Nature Centre.
 - Answers the phone and directs calls.
 - Discusses recent sightings.
 - Encourages donations to the Growing the Grassroots Endowment Fund.
 - Encourages visitors to sign our guest book.
 - Facilitate various exhibit activities.
 - Promote other Lethbridge and regional recreational and cultural attractions.
 - Recommends trails and parks for visitors to visit.
- **Administrative Help**
 - Help prepare bulk mailings.
 - Makes reminder phone calls to program participants.
 - Prepares correspondence as needed.
 - Proofreads brochure copy when time allows.
- **Programming Support**
 - Help care for pets.
 - Provides interpretive experience in our exhibit room.
 - Other duties as assigned.

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Length of Volunteer Shift: Generally shifts are three hours in length and are assigned based on scheduling needs and your availability.

Time Commitment: One shift every two weeks for three hours (10am-1pm and 1-4pm). Please be able to make a minimum commitment of six months. We are able work around vacations and exams. We ask that you are flexible as our hours are seasonal scheduled varies from month to month and can change with little notice.

Reports to: Volunteer Coordinator.

Training, Orientation and Supervision: Interpretation of our exhibits will be modeled by staff and other Exhibit Rovers to assist with understanding of the Lethbridge river valley. Exhibit Rovers are encouraged to lead groups as they are comfortable. Staff and volunteers will provide support for an Exhibit Rover until they are able to lead independently. All volunteers will learn about the history of the Nature Centre and its place in Lethbridge's River Valley; familiarize themselves with Roving resources including handouts, speaking points, maps, guide books, and library resources. All Volunteers will receive a copy of our Coulees & Cottonwoods Field Guide and a Lethbridge Trail Guide. Participation in additional training, workshops, and programs is encouraged.

Qualifications & Personal Traits:

- Enjoy working with children.
- Excellent speaking skills in English (or French).
- Comfortable speaking in front of groups.
- Desire to learn about Lethbridge Natural History.
- Able to lift materials related to programs.
- Reliable and punctual.
- Outgoing and enthusiastic.
- Able to work independently.
- Patient.

Age Requirement: 15+

Dress Code: Outdoor Casual with uniform top provided (light brown t-shirt, dark-brown t-shirt, polo shirt, black vest).

Security Checks: All Nature Centre volunteers are subject to a criminal record check.

Benefits: Certificate of Service, first-aid training support (after 100 hours), milestone awards, volunteer socials, ongoing training and support.

Please note: Must be able to provide own transportation to and from the Nature Centre.

FOR MORE INFORMATION:

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